EMERGENCY PREPAREDNESS ASSESSMENT: GLOSSARY OF TERMS

NOTES

Terms defined in the glossary appear in the Emergency Preparedness Assessment. Definitions are specific to that assessment. They are broken up by the module in which they appear. Some terms appear in more than one module and are listed in the "Overall" section of the glossary to avoid duplication.

OVERALL

- **Environment:** All of the things make a community what it is. There are many parts that make up the environment.
    - The **physical environment** includes things that you can see, touch, or interact with. This includes roads, parks, or signs. It can also include programs or services that people can use.
    - The **social environment** includes attitudes or feelings that people have and that may change how they act.
    - The **economic environment** includes things related to money that may encourage or discourage behaviors. This could include fines, rewards, or discounts.

- **Point of Dispensing (POD) Plan**: A Point of Dispensing (POD) plan outlines how a community should respond to a disaster (natural or mad-made) and when a POD location should be activated. Other components of the plan include: people in each community to assist in POD activation; lining up other partners needed in the PODs (Amateur Radio Operators, Pharmacists or Pharmacy Techs, Nurses); communications; security; distribution at POD or other closed PODs; and volunteers to staff the POD.

- **Policy**: Laws, regulations, rules, and procedures that tell how things should be done. They should be written down. They are usually designed to guide or change behavior. Policies often come from the government or an organization. They can lead to changes in the environment or in the way things are done. Putting changes into policy can make them last longer and be harder to undo.

- **Strategies**: How you plan to do something. For example, if the goal is for people to drink more water, the strategy might be to have water at all public events.

COMMUNITY POINT OF DISPENSING PLAN

- **Core POD Staff**: People listed in the incident command structure. These include POD Manager, Site Information Resource Lead, Logistics Lead, Operations Lead, Planning/Safety Lead, Finance Lead and Security Lead.

COMMUNITY PREPAREDNESS

- **Drill**: A coordinated, supervised activity that is usually done to test a single specific part of the emergency preparedness plan for a community or group.

- **POD drill**: A coordinated, supervised activity that is usually done to test a single specific POD operation or function like a set-up drill, activation, dispensing drill.

COMMUNITY PREPAREDNESS

- **Drill**: A coordinated, supervised activity that is usually done to test a single specific part of the emergency preparedness plan for a community or group.

- **Preparedness Planning Process**: The process of thinking about and organizing the activities required to respond to an emergency. Preparedness Planning Process involves making a plan, testing or practicing the plan, and maintaining the plan.

- **Training**: The opportunity to learn and practice skills to help during an emergency. Potential trainings include: POD Operations Orientation, First Aid/CPR, Incident Command System (ICS), medication disbursement, disaster response etc.

VOLUNTEERS

- **Appropriate number**: The minimum number of volunteers needed to activate and run a Point of Dispensing (POD) Site. Hamilton County Public Health can tell your community the number of volunteers needed.

- **Key Stakeholders**: People in the community that play an important role. They can help implement strategies. They may include; elected officials, community administration, police, fire, EMS, community residents, business owners, school representatives etc.

- **Medical Reserve Corps (MRC)**: A groups of local volunteers who want to improve the public health, emergency response, and resiliency of their community.

- **Volunteer Coordinator**: The person responsible for managing and overseeing all aspects of volunteer and staff participation, including recruitment, induction, training, role assignment, and retention.

- **Volunteer Plan**: A plan that outlines strategies for the community to recruit, train and retain volunteers to help during an emergency.